



Moray Fresh Start

Starter Pack Guidance Notes

(Scottish Charity No.: SC040051)

We are a local charity run by a small team of unpaid, part-time volunteers.

We aim to support the homeless of Moray by providing a starter pack of basic household goods to help them settle into their new tenancy.

We do this by responding to individual application forms (see attached) submitted by official referral agencies.

Each Starter Pack is made up of a combination of new items such as kettles and duvets and donated items like curtains, bedding and towels. The new items in each Starter Pack cost us £75 on average. We do not supply furniture such as beds, tables etc.

We are funded by a combination of: donations from individuals of goods and cash; fundraising activities (eg quiz nights); grants which we apply for but cannot guarantee.

You can apply for a Starter Pack on behalf of a client of an agency such as Moray Council Housing Support, SACRO, Moray Women's Aid etc and your client is homeless through no fault of their own. We may need to seek additional information if we are not convinced that the application is genuine.

Please complete the attached application form as accurately as possible and only ask for the items that are essential to your client. Asking for 'nice-to-have' items will deprive other applicants of things that are essential to them. We cannot guarantee stocks of all items at all times.

Our website has the current version of the Application Form giving details of the items currently available. www.morayfreshstart.org.uk

Please give your contact details and at least 48 hours' notice of your client's need for the Pack, the more notice the better. We are not manned full-time or at set times so may not pick up your request immediately. Each Pack is made up individually to requirements.

Packs must be collected at the mutually agreed time by the referral agency from our store at the rear of the Elgin Community Church in Pinetree Crescent, Elgin IV30 6HZ. We may, in exceptional circumstances, deliver Packs to referral agencies within Elgin. However, we do not have the resources to deliver outside Elgin. Our relationship is with the referral agency and we cannot deliver Packs to individual clients.

Please email the Pack application form to: contact@morayfreshstart.org.uk

If you need to speak to someone, please phone 07824 815096

Many thanks for your cooperation in helping us to support people in need in the Moray community.



Moray Fresh Start Application Form

(Scottish Charity No.: SC040051)

Name of Referral Agency	
Date	

Agency Contact Name, Email Address & Telephone Number:

Please indicate the preferred date(s) and time(s) for collection. We have a limited number of volunteers to administer the packs so please be as flexible as possible. If the person collecting the Pack is different to the contact named above, please provide his / her details. One of our volunteers will confirm or discuss the collection arrangements with the named contact.

Names of Adult Applicants:

Address of Applicants:

Ages of All Applicants included in the Pack Application including Children			
Number of Males	Age	Number of Females	Age

Please consult your client about which items he /she requires and tick the appropriate boxes overleaf. Please only choose essential items as any 'nice-to-haves' will deprive other applicants. We do not guarantee to have stocks of all items at all times.

If curtains are required, please provide dimensions (width and height in inches) of the windows and the type of room (e.g. kitchen, living room, etc).

Electrical Items:

Kettle		Toaster		Iron	
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Bedding & Towels

No of King Size Beds	No of Double Beds	No of Single Beds	No of Cots
Duvet	Pillow	Sheet	
Duvet Cover	Pillowcase		
Bath Towel	Hand Towel	Tea Towel	

Kitchen Items

Dinner Plates	Side Plates	Bowls
Mugs / Cups	Cutlery	Kitchen Utensils
Kitchen Knife	Scissors	Chopping Board
Grater	Jug /Mixing Bowl/ Sieve	Casserole Dish
Frying Pan	Saucepan	Milk Pan

Cleaning Items

Pack of Cleaning Materials	Small bin	Washing Up Bowl
Laundry Basket	Sweeping Brush	Dustpan & Brush
Mop & Bucket		

Other Items

Light Bulbs	Notepad & Pen	Feedback Form	✓
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Curtains

Room (eg kitchen)	Width of Window (in Inches)	Height of Window (in Inches) from sill to curtain rail	No of Pairs

Please note below any item that you require that is not on the list. We may not be able to supply it but the information you provide will help us to monitor goods for future starter packs.

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Please email this Form to:

Moray Fresh Start Contact No: 07824 815096

contact@morayfreshstart.org.uk

Website: www.morayfreshstart.org.uk

Collected By		Signature		Date	
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